NEW YORK STATE/UNITED UNIVERSITY PROFESSIONS
JOINT LABOR-MANAGEMENT COMMITTEES

EMPIRE KNOWLEDGEBANK eLEARNING PROGRAM GUIDELINES

Overview

The Empire KnowledgeBank (EKB) eLearning Program provides UUP-represented employees the ability to access thousands of eLearning products including courses, eBooks, and brief videos, through an EKB license issued by Enterprise Training Solutions, Inc. Employees are provided an opportunity to enhance their professional development by building skills, preparing for certification exams, and earning continuing education units (CEUs) and professional development units (PDUs) in a variety of areas.

An EKB license is available at no expense to the campus or the employee, and allows users to access content anytime and anywhere with an internet connection. Employees will need supervisory approval to access EKB content during normal business hours for job-related professional development.

EKB eLearning Collection

EKB content includes courses, eBooks, and videos in the following areas:

Business Strategy and Operations
Cloud Services
Generative AI
Digital Transformation
Diversity, Equity, and Inclusion Infrastructure and
Operations Management and Leadership
Finance, Human Resources, and Administration

Project Effectiveness

- Project Management
- Team Building
- Business Analysis

Professional Effectiveness

- Communication
- Personal Development

Sales and Customer Facing Skills
Skillsoft Bootcamps and Leadercamps
Skillsoft Live Events and The Edge Podcasts Software Craft

General Program Information

- EKB licenses are valid May 1, 2026 through April 30, 2027.
- Employees must apply for an EKB license using the **NYS/UUP JLMC EKB Application** which may be accessed at: EKB License Application (ny.gov)
- Employees must have prior approval of the appropriate division, department, or program staff to access EKB eLearning content during normal business hours for job-related professional development. See application for the Acknowledgment of Division/Department/Program staff.
- Employees may access EKB content after work hours, using their own equipment/technology, without prior approval.
- EKB content may be accessed anywhere with an internet connection.
- If an employee does not use an EKB license within 60 days of the date it was issued, the license may be deactivated.

Eligibility

All UUP-represented employees are eligible to apply for an EKB license.

Application Process

- To apply for an EKB license, employees must complete the NYS/UUP JLMC EKB Application and submit it to the NYS/UUP JLMC at:

  NYS/UUP Joint Labor-Management Committees
  2 Empire State Plaza 12th Floor
  Albany, New York 12223
  Email: nysuuplmc@oer.ny.gov
  Fax: 518-486-9220

- EKB licenses will be issued on a first-come basis.

Application Deadline

There is no application deadline. Applications are accepted on an ongoing basis.